Thesis Advisory Committee Form

The Thesis Committee Form must be approved and signed prior to any graduate student enrolling in either HIS-550, PSC-599 or SA-599 for Master of Arts students or BAD-516 for Master of Business Administration students or ENV-599/SCI-599/AGR-599 for Masters of Science Students. This form is used to establish the committee that will advise and supervise the student who has elected to complete six credit hours of thesis work. This form must be initiated and approved in sufficient time to establish and register for desired thesis course.

| Student’s Name/ID Number | | |
|---------------------------|---------------------------|
| Course Number and Title | | |
| Term of Desired Enrollment/Credit Hours | | |
| Credit Hours Completed to Date | | |
| Proposed Thesis Topic | | |

<table>
<thead>
<tr>
<th>Student’s Signature/Date</th>
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**Committee Members:**

<table>
<thead>
<tr>
<th>Advisor/Chairperson’s Name (please print)</th>
<th>Signature/Date</th>
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<tbody>
<tr>
<td>Committee Member’s Name (please print)</td>
<td>Signature/Date</td>
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<tr>
<td>Committee Member’s Name (please print)</td>
<td>Signature/Date</td>
</tr>
<tr>
<td>Department Head’s Name (please print)</td>
<td>Signature/Date</td>
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Return completed form to Graduate Studies (116 Stamper Hall).

The appropriate department must ensure that the required thesis course(s) with the desired number of credit hours are available for registration.
Thesis Proposal Approval Form

The *Thesis Proposal Approval Form* is completed when the student’s thesis proposal has been reviewed and approved by the thesis committee. The thesis proposal usually includes the first three chapters of the thesis (introduction, review of literature, and methodology/data collection). Approval of the thesis proposal must be done prior to any data collection or analysis.

Student’s Name/ID Number ________________________________________________

Title of Thesis  __________________________________________________________
________________________________________________________________________
________________________________________________________________________

Reviewed and approved by the following committee members:

Advisor/Chairperson’s Name (please print)  _________________________________
Signature/Date

Committee Member’s Name (please print)  _________________________________
Signature/Date

Committee Member’s Name (please print)  _________________________________
Signature/Date

The chairperson of the thesis committee should forward the signed form to the Graduate Office in 116A Stamper Hall.

Note: If a student does not complete the entire thesis project by the end of the last term of enrollment, the chairperson of the thesis committee is responsible for submitting an “I” (incomplete) grade and then responsible for submitting the final grade at the completion of the thesis project.
Thesis Approval Form

The Thesis Approval Form is completed when the student’s final thesis product has been reviewed and approved by the thesis committee. The final thesis review typically includes an oral defense of the thesis by the student before his/her committee members.

Student’s Name/ID Number ____________________________________________

Title of Thesis _________________________________________________________

________________________________________________________________________

Date of Oral Defense _____________________________________________________

Reviewed and approved by the following committee members:

Advisor/Chairperson’s Name (please print) ________________________________

Signature/Date

Committee Member’s Name (please print) ________________________________

Signature/Date

Committee Member’s Name (please print) ________________________________

Signature/Date

Department Head’s Approval :

Department Head’s Name (please print) ________________________________

Signature/Date

The chairperson of the thesis committee should forward the signed form to the Graduate Office in 116A Stamper Hall. The chairperson is also responsible for submitting a final grade for the thesis course.